



EPSILON SIGMA PHI

The Extension Professionals' Organization

Mission: To Foster Standards of Excellence in the Extension System and to Develop the Extension Profession and Professional

**Epsilon Sigma Phi - Alpha Delta Chapter
Summer Board Meeting Minutes
July 11, 2008 - Via Polycom**

The meeting was called to order by Madam President Lisa Leslie at 10:00 a.m.

Roll Call: Members Present: Lisa Leslie, Brenda Rogers, Marcus Boston, Dan Culbert, Celia Hill, Pat Miller, Ray Mobley, David Griffis, Kathleen C. Ruppert, Dr. Pete Vergot, John Lilly, Mary Keith, Joan Bradshaw, & Marjorie Moore

Minutes: The minutes of 4/11/08, Board of Directors meeting were distributed. **There were corrections to the previous minutes: Lisa indicated that on the treasury report, Lori paid dues for 99 members, not to national. Marjorie indicated that there is a separate audit committee that has been formed. The audit committee does not include the treasurer. Brenda indicated that Mary Chernesky's name was misspelled, and corrections will be made.** Kathleen made the motion to accept the minutes and Marjorie seconded.

Treasurers' Report: Lisa indicated that we are operating in the red. We have not received the \$900.00 proceeds from the 2007 auction. Lisa sent emails to Joe Walters, but has yet to receive the money. Brenda Rogers indicated that she has the proceeds from the auction and will mail them to Lori. Marjorie wanted to know how we can make up for the debits. Marjorie indicated that we need to work on membership, and recruit past members who have not renewed their dues. Lisa announced that we are not budgeted to pay for "Friends of Extension" and the "Meritorious Award Winner". ESP will have to cover the expenses for the "Friends of Extension" which will include two meals, and a one night stay. For the "Meritorious Award Winner", ESP will cover one meal and half the room rate.

John indicated at the ESP Membership Meeting last year, ESP handed out envelopes to members to make contributions to the high five and high ten. Letters were also sent to life members and retirees to contribute to both the high five and ten. Lisa suggested that we do the same thing this year. Marjorie suggested that we send a notice out to individuals ahead of time, especially those who will not be attending EPAF. Joan will send out letters to life members and retirees. Marjorie reminded Joan to send out membership renewals for the 2009 year. Mary moved to accept the treasurer's report and Marjorie seconded.

EPAF Agenda: Lisa indicated that we did not have an applicant for Early Career Award and will tell the committee to remove ESP on Monday's agenda. Lisa indicated that we have an ESP Board meeting Monday, August 11 at 3:30 pm. ESP is in charge of the "Friends of Extension Luncheon" on Wednesday, August 15. We are on target with our room blocks and have exceeded the number of rooms for EPAF.

Committee Reports

Abstracts – Clay Olson: ESP had 18 available slots for abstract submission, and 12 were submitted for presentation, which left 6 vacant slots. Following is a list of abstracts submitted for presentation by organization: FAE4HA – 37, FACAA – 29, FEAFCs – 18, FANREP – 14, ESP – 12, Total – 110.

Andrew Dillar, EPAF abstract chair, and the FACAA committee are going to provide an additional 6 abstracts for presentation in the ESP slot. All 12 abstracts submitted in ESP will be presented.

Awards - Mary Keith: Mary indicated that when she extended the deadline, the applications process doubled. She suggested giving applicants who submit their applications on time an additional ten points. Kathleen suggested giving the applicants five points instead of ten. Marjorie indicated that the ESP District Directors will need to help get the word out and promote the awards. Mary suggested next year if she receives applications by June 15, applicants will receive five extra points. Those that submit applications after that date won't receive any extra points. The actual deadline to submit applications is June 30. Brenda suggested that Mary bring this matter to the awards committee and let them decide what changes will be made next year.

Report submitted: None of our nominees won at regional or national this year. At deadline time we had only three applications for the year. With the extended deadline we now have eight awards to present, five 25 year certificates and one retiree certificate. Five of the categories had multiple applications, therefore the committee members judged them to select the winner. There were four applications for the two scholarships, and two were selected.

Annual Report- Open/All: Marjorie will ask Paula to do the annual report. Lisa suggested doing the report online instead of paper. Marjorie suggested putting the report in a binder with the necessities in the report. Brenda suggested each chairperson put in a yearly summary report.

EPAF Memorial Service - Ray Mobley: Ray indicated that he needed help from the District Directors regarding the name of individuals who have passed; thus far he has only four names. He also need background information and pictures of the names he's received already. This additional information would help out tremendously. Thus far Ray has the following names Mildred Taylor Marsh, Orlando; Dr. Marshall Hall Breeze, Gainesville; Dr. Ken Tefertiller, Gainesville; and Dr. Carroll Geraldson. Brenda Rogers indicated that she is working on Dr. Carroll Geraldson. Lisa indicated that Ray will prepare the memorial services but he will not be present at EPAF. Joan agreed to help Ray with the memorials, and make presentation in his place.

Membership Recruitment & Retention - Joan Bradshaw: The current membership for the Alpha Delta Chapter of ESP is as follows: 109 active paid members, 10 non-paid county faculty, 8 non-paid state faculty, 9 life members and 11 members retired, resigned or deceased.

Nominating Committee - Marjorie Moore: Pat Miller has filled the South District Directors position for 08-09. There is a District Director vacancy in the North East, Marjorie has been in contact with potential members. Marjorie will have a written report at the board meeting in August.

Retirees - Mike McKinney: Absent, death in the family. Mary indicated that we will be giving out a retiree certificate to Mary Chernesky.

Public Issues - Robert Hallman: No report

Global Relations - Pete Vergot: UF IFAS Extension has been successful this past year and continues to involve new agents. Internationalizing Florida Extension and Cross-Cultural Skills Professional Development 2007-2008 – 14 Agents completed the four session training held in Florida. Biofuels Study Tour June 2008 – five agents and five county commissioners attended.

- Linking the People's Republic of China to the International Distance Diagnostic and Identification System Network - **proposed** travel dates are: **October 12-October 26, 2008**. U.S. Team of: Theresa Friday, Lawrence Halsey, Jiannong Xin, Lyle Buss and Pete Vergot.
- Gadsden Hosting Short Term Scholar for September – December from EARTH **Valodia Kruskaya Flores** - of Nicaragua attending EARTH University in Costa Rica will be spending her internship with the Gadsden County Faculty and others across the state.
- Submitted Internationalizing Florida Extension and Cross-Cultural Skills Professional Development. 2007-2008

Constitution & By Laws - Brent Broaddus: No Report

Web Masters, <http://esp.ifas.ufl.edu> - Dan Culbert: Dan indicated that if you have any suggestions to the site or if you would like something put on the site, please contact Marjorie or him. Lisa suggested for the 09 year, download the awards applications to the web-site so members can have access to them.

Resource Development - Celia Hill: Lisa requested that Celia try to help our chapter raise money. Celia agreed to twist more arms in Orlando for funds.

District Director's Report

NW District - Marcus Boston:

- Calhoun County - New Hires: Ms. Whitney Cherry, 4-H / Ag Agent!!
- Escambia County- Departures/retirements: Roger Elliot
- Jefferson County - Potential New Members: Heidi Copeland & Jed Dillard. County is facing severe budget cuts for the coming year. Heidi Copeland is up for three year assessment. Larry Halsey may retire in May 2009.
- Okaloosa County - New Hires: Brooke Saari, Marine Science Okaloosa /Walton Counties
- Santa Rosa - Vacancies: FCS Position (vacant since May 31 of 2007)
- Washington County - Potential New Members: Julie Pigot Dillard – 1yr in Florida, 3 yrs in Georgia Extension, Collin Adcock – 1 yr in IFAS Extension.

NE District - Anita McKinney: No Report

Central District - David Griffis: No Report

South Central District - David Shibles: No Report

South District – Pat Miller:

- Broward - Joe Schaefer, Acting CED
- Glades County- New hire: Courtney Davis, Departure/retirement: Shelley Humphries, Personal/announcements Joe Schaefer, Acting CED
- Highlands County- New hire: John Alleyne, Tim Hurner, April Butler
Departure/retirement: Lindsey Wiggins
Potential new members: Tim Hurner
- Hendry County - New hire: Lindsey Wiggins
- Indian River County- New hire: Holly Mixson
Departure/retirement: Janet Barger, Holly Mixson
Potential new members: Christine Kelley-Begazo
- Martin County - Departure/retirement: John Alleyn
Vacancies: Horticulture, CED
Personal/announcement: Chris Kilbride interim CED
- Miami-Dade County - New hire: Jason Osborne
- Palm Beach County - New hire: David Sui
Departure/retirement: Kiley Harper-Larsen, Christine Rainbolt
- St. Lucie County- New hire: Karla Lenfesty, Tim Gaver
Departure/retirement: 2 support staff
Vacancies: 3 support staff positions frozen

Kathleen Ruppert – State: There are 167 state specialists with 10% or more extension responsibilities. No more than a dozen are members. Relatively new hires with 10% or more extension appointment are Steven Arthurs (Mid-Florida REC at Apopka) and Paul Monaghan (Ag Ed & Communications). Since January of 2008, five specialists with 10% or more extension appointment have left UF through retirement or resignation: Jeffrey Carter, Gary Hansen, John Haydu, Charles Jacoby, and Richard Sprengel. Ideas were discussed of how to encourage greater participation by specialists with extension appointments.

Meeting was adjourned at 11:10am.